

# Gerrards Cross Town Council

South Lodge, East Common, Gerrards Cross SL9 7AD 01753 888018

Clerk to the Council - Mrs S Moffat clerk@gerrardscross.gov.uk

www.gerrardscross.gov.uk



28<sup>th</sup> June 2016

Mr Peter Beckford  
Head of Sustainable Development  
South Bucks District Council  
Capswood  
Oxford Road  
Denham  
Bucks UB9 4LH



Dear Mr Beckford,

## Re: Application for Designation of a Neighbourhood Area

Gerrards Cross Town Council wishes to apply for the designation of the Town of Gerrards Cross as a Neighbourhood Area under the Neighbourhood Planning (General) Regulations 2012 as described in reference A. Gerrards Cross Town Council qualifies as the relevant body to make this application as defined within section 61G of the Town and Country Planning Act 1990.

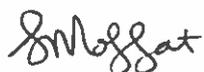
The Neighbourhood Area is to incorporate the whole of the Town area as defined on the enclosed map.

## Statement in Support of a Neighbourhood Area

Gerrards Cross Town Council represents the needs, views and requirements of all the residents who reside within the Town. The Town Council co-ordinates responses to the Chiltern and South Bucks Local Plan through meetings and consultation with the local community and in the past has developed a Parish Plan. The Town Council now believes it is appropriate that the Town is designated as a Neighbourhood Area in order to ensure the future development within the area is in-keeping with the views and aspirations of the residents. Although recognising the future will bring changes, it is important that these changes satisfy local needs and are in-keeping with the valued characteristics of the area. Also that the Town continues to thrive by improving the viability of the retail and commercial sectors and ensuring the infrastructure can support future development.

A Neighbourhood Plan Steering Group is in the process of being set up which will be Community led and supported by Gerrards Cross Town Council. The application for designation was approved at the Town Council meeting on 20<sup>th</sup> June 2016.

Yours sincerely,

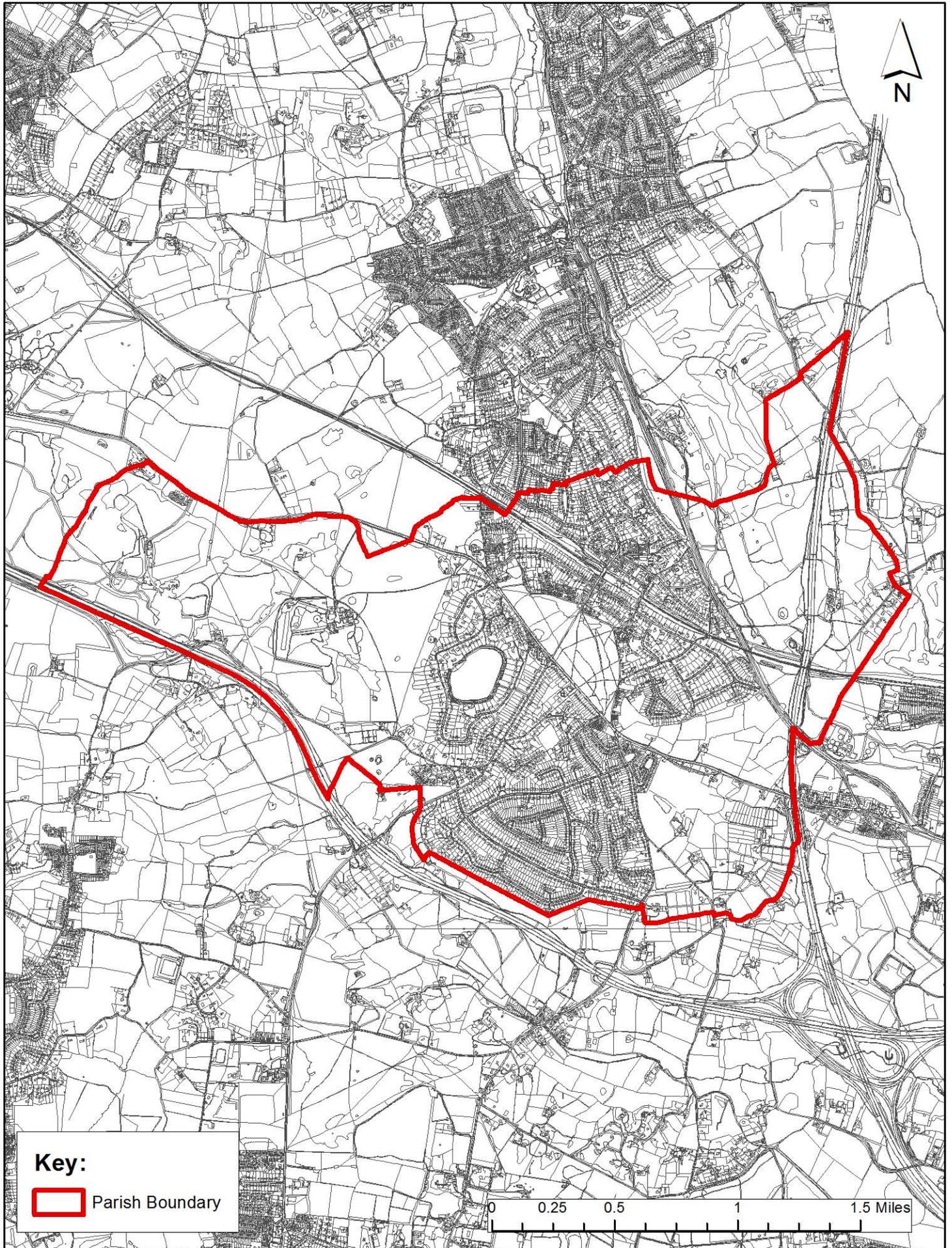


Sue Moffat  
Town Clerk  
Gerrards Cross Town Council

**Enclosures**

1. Map of proposed Neighbourhood Area.
2. Minute 27/16 of Gerrards Cross Town Council meeting on 20<sup>th</sup> June 2016.

# Gerrards Cross Parish



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## Minutes of the Council Meeting held at 7.30pm on Monday 20<sup>th</sup> June 2016 at Gerrards Cross Memorial Centre.

**Present:** Cllr C Brown (Chairman), Cllr M Baker, Cllr M Berntson, Cllr J Chhokar, Cllr N Holmes, Cllr M Lawson, Cllr J O’Keeffe, Cllr H Orme, Cllr P Roberts and Cllr J Woolveridge.

**In Attendance:** Cllr D Smith (SBDC), Ian Gordon (Associate Cllr), Tom Herbert (Bucks Advertiser).

**Would Councillors please give any declaration of interests at the beginning of the item on the Agenda**

**21/16 To accept apologies of absence –** Apologies received from Cllr I Bayliss, Cllr P Grimes and Cllr S Chhokar.

**22/16 To confirm the Minutes of the Annual Town Council meeting held on 16<sup>th</sup> May 2016.**  
At the proposition of Cllr Brown, seconded by Cllr Woolveridge these minutes were agreed by Council and signed.

**23/16 Public speaking from residents on matters relevant to the meeting’s agenda.**  
None.

**24/16 To confirm the minutes of the following meetings:-**

**1. Commons Committee held on 6<sup>th</sup> June 2016**

At the proposition of Cllr Baker, seconded by Cllr Woolveridge, the Commons minutes were agreed by Council and signed.

Cllr Baker gave a brief summary of the minutes. Cllr Lawson asked for it to be put on the next Common’s agenda; ‘To agree that the ditches on East and West Commons should be maintained by Amersham TC in future and weed killed 3 times p.a.’.

Cllr Woolveridge commented that The Camp is looking marvellous with a splendid range of wildflowers and she has, at last, eradicated the ragwort.

## **2. Highways Committee held on 6<sup>th</sup> June 2016**

At the proposition of Cllr Lawson, seconded by Cllr O’Keeffe, the Highways minutes were agreed by Council and signed.

Cllr Lawson reported that the Quadrants are working well and 5 sponsors have been secured to sponsor the flower containers. Regards the response to the Parking Restriction Review it was agreed to change the parking restriction times from those at Layters Way i.e. 11am to 12 noon and 12 noon to 1pm, to 11am to 12 noon and 2pm to 3pm so that it is more user-friendly for residents and visitors whilst still preventing commuters parking all day. Cllr Lawson went on to say that it was worthwhile to have a stall at GX Fun Run and this should continue in future years. Cllr Woolveridge pointed out that the decaying post outside the United Reform Church in Packhorse Road is still there and is potentially dangerous.

## **3. Planning Committee Meeting on 23<sup>rd</sup> May and 13<sup>th</sup> June 2016**

At the proposition of Cllr Chhokar, seconded by Cllr Orme, the Planning minutes of 23<sup>rd</sup> May and 13<sup>th</sup> June 2016 were agreed by Council and signed.

Cllr Chhokar reported that there were 19 plans at the meeting on 23<sup>rd</sup> May and highlighted concern that recently there has been a high number of planning applications requesting an outbuilding which could potentially become a separate dwelling. On 13<sup>th</sup> June there were 21 plans and members of the public were present to object to 16/00930/FUL. The Committee also objected to this planning application and Cllr Chhokar will make the district councillors aware of the comments. He went on to thank Cllr Brown for writing the objections to the Wapsy’s Wood planning application which includes a Waste Recovery and Anaerobic Digestion Facility. Cllr Brown thanked Cllr Berntson and Cllr Orme for providing Ipad training for the planning meetings. As yet there is no date for the planning training at SBDC.

## **25/16 Communications Working Party Updates**

The VOICE newsletter was not received by all residents and it was agreed to set up a meeting with the distributor to resolve the matter. Regular monthly meetings of the Communications WP will commence at 11am on Mondays. An acetate BOOST logo badge is in the process of being made to be displayed on shop windows and offices for those businesses who have supported the work of BOOST. These badges should cost approximately £200.

## **26/16 Boost Update and future plans including the Best Kept Village Competition**

The minutes of the last BOOST meeting on 14<sup>th</sup> June were circulated. Cllr Lawson summarized the Minutes. It was generally agreed that BOOST was a good mechanism to encourage residents, local organisations and businesses to work together and improve the town. BOOST is gradually building up its own database of businesses and also trying to work with GX Traders Association. A GX litter campaign was suggested to encourage businesses and residents to take ownership of their frontages and keep them clean and tidy. If councillors are agreeable, Cllr Lawson said he would divide the town up between councillors in order to find more email addresses from residents and businesses to improve communications and promote the work of BOOST.

## **27/16 In accordance with the Localism Act 2012, to resolve to start a Neighbourhood Plan for the entire area within the parish boundaries of Gerrards Cross.**

At the proposition of Cllr Woolveridge, seconded by Cllr O’Keeffe, it was agreed to start a Neighbourhood Plan.

**28/16 To resolve for a minimum of two town councilors to be members of the Neighbourhood Steering Group who will report back to each council meeting.**

It was agreed that Cllrs Brown, Berntson, Chhokar, Holmes and O'Keeffe to become members on the Steering Group.

**29/16 To employ the Neighbourhood Plan consultancy service of the Towns Alive Team as and when required.**

It was agreed to consider one other consultancy firm before making a decision.

**30/16 Future options for development of Station Road car park**

A meeting is being organised for July to meet up with Chris Marchant and Cllr Eggleton to discuss this. Also need to ask SBDC to review pricing policy so not conflicting with Networkrail charges.

**31/16 To resolve to amend Standing Orders to changing the name from 'parish' to 'Town' and to include 'quarterly' internal audits.**

This was agreed.

**32/16 To approve the end of year accounts for 2015-16. To approve the Annual Governance 2015-16 and the Annual Return 2015-16.**

At the proposition of Cllr Woolveridge, seconded by Cllr Baker, the Annual Governance and the Annual Return were approved.

**33/16 To agree payments in accordance with the budget**

Cllr Orme proposed the payments and this was approved by Council.

Cllr Lawson proposed that there should be better security at the council Office. It was agreed to purchase an intercom and alarm system.

**34/16 Report from County and District Councillors**

Cllr Smith reported:- (i) He entered the GX Fun Run together with Dominic Grieve MP; (ii) It has been rather quiet at SBDC due to the run up to the EU Referendum; (iii) Still discussing moving to a Unitary Authority. Bucks CC are pushing for a single unitary authority and are paying for a survey to be carried out. Bucks CC and the district councils had a meeting on this subject last week.

**35/16 Report on Meetings – members update on where they have represented the Town Council since the last meeting.**

Cllr Chhokar – Neighbourhood Plan meeting and BOOST's stall at GX Fun Run.

Cllr Berntson - BOOST's stall at GX Fun Run, GXCVC and attended GX Camp Road Board meeting.

Cllr Lawson - Neighbourhood Plan meeting and BOOST's stall at GX Fun Run, GXTA about Christmas lights, PDF training, BOOST meeting and all the town's clean up sessions.

Cllr O'Keeffe - BOOST's stall at GX Fun Run, PDF training, councillors induction training by B&MKALC (which was very worthwhile) and 2 town clean up sessions.

Cllr Roberts – Denham Aerodrome Consultative Committee meeting where planning is an issue as estate agents are not obliged to inform new property owners that the aerodrome is nearby so there is likely to be some noise disturbance. He will check at the next meeting that the minimum height of flying is being maintained by pilots.

Cllr Orme - Neighbourhood Plan meeting, Unitary authority meeting at High Wycombe, PDF training, councillors induction training by B&MKALC (which was very interesting), Open Day at CSP Epilepsy Centre (this is a national facility and may wish to put an article in VOICE), Charity show of Hamlet in back garden of a resident in Orchehill Avenue.

Cllr Baker - Neighbourhood Plan meeting, BOOST's stall at GX Fun Run, BOOST meeting BBOWT clear up of the Station embankment, he did not attend the SBALC's AGM but was voted in as Vice-Chairman in his absence, CSP Chamber of Commerce meeting on 8<sup>th</sup> June (the C of C is very pro-active group), CSP Chamber of Commerce presentation morning at Citrax, Queen's 90<sup>th</sup> birthday celebration organised by GXCA and he acted as the photographer at Les Miserable singing session which was a good community event.

Cllr Woolveridge – PDF training, GXCV, 1 town clean up session, L&Q Board meeting where Colston Court was discussed which is likely to be sold for development as the number of residents are declining.

Cllr Holmes - Neighbourhood Plan meeting, PDF training, BOOST meeting, SBALC and a couple of town clean up sessions.

Cllr Brown - Neighbourhood Plan meeting, SBALC, Unitary authority meeting where he expressed concern that County and district councils are not working together on this and if it wants to achieve better standards of delivery, meetings to discuss this matter should include town and parish councils. Also GXTC should be included in the larger town discussions with B&MKALC.

**36/16 To confirm that the next meeting of Gerrards Cross Town Council will be held on Monday 18<sup>th</sup> July at 7.30pm at the Memorial Centre.**

**The meeting closed at 9.08pm**

Signed.....

Date.....